

POLICY & PROCEDURE **PURE AESTHETICS' SCHOLARSHIPS**

Purpose:

The purpose of this policy is to establish a standard method by which institutional scholarships are awarded to students.

Policy Requirements:

Pure Aesthetics offers four (4) separate scholarships to applicants who demonstrate financial need and a strong desire to enter the field of aesthetics: The Kandi Clement Memorial Scholarship (between one and eight partial scholarships per year), the Related Professional Scholarship (between one and fifteen partial scholarships per year), the Aesthetics Instructor Scholarship (up to two per year, one partial and one full scholarship), and the Angel Donor Workshop Scholarship (between one and forty partial scholarships per year).

Applicant Eligibility:

Each finalist must either begin a program within four months of the date of the scholarship award letter or be currently enrolled in a program. Finalists of the Aesthetics Instructor Scholarship must begin the program within one month of the scholarship award letter date. If currently enrolled, applicants must be in good standing and meet the minimum cumulative attendance of 90% and minimum cumulative GPA of 85%.

Application Submission and Recording Procedure:

With the exception of the Kandi Clement Memorial Scholarship, there are no scholarship deadlines and applications may be submitted at any time. Prospective and current students may download the application for any of our offered scholarships on our website, complete the written portion on the application form and turn in all requested items according to instructions. Completed applications may be submitted via email to frontdesk@pureaesthetics.edu or delivered in person to front desk staff.

Review Procedure:

Within 30 days after submission (or after each deadline), the Director will arrange a scholarship selection committee to meet and review each application packet individually, interview applicants as necessary, and select the finalists. The committee is comprised of two of the following: the Director, an Instructor and an Administrative Staff member. The criteria used to select award recipients includes the demonstration of

financial need and an expressed interest. Students must be eligible and in good standing to be considered. The Director makes the final decision, however feedback from other committee members will be taken into consideration.

Notification Procedure:

Within thirty days after starting school or after the application deadline (whichever falls later or is applicable), each applicant will be notified by the Director whether s/he is awarded a scholarship and the amount of the award. Applicants of the Angel Donor Workshop Scholarship will be notified by one week prior to the specified workshop's scheduled start date.

Scholarship Award Implementation:

With exception of the Angel Donor Workshop Scholarship (which is applied in full to the specified workshop), scholarship awards are split into four monthly payments. If there are fewer than four months left in the program, the awarded amount will be split over the remaining months. The student must meet minimum cumulative attendance of 90% and minimum cumulative GPA of 85%. Students who are not meeting the minimum standards or who are suspended during the month will lose a portion of the scholarship for the following month. Scholarships may be rescinded at Pure Aesthetics' discretion.

Procedures for The Kandi Clement Memorial Scholarship:

On average the scholarship awards range from \$500.00 to \$1,000.00. The scholarship is named in honor of our dear friend and former instructor Kandi Clement, who passed away in 2011. Scholarship deadlines fall on March 1, June 1, September 1, and December 1. In order to be eligible, applicants must meet the following criteria:

- Must be eligible for enrollment at Pure Aesthetics (see catalog for details)
- Must complete the full scholarship application process by the deadline
- Must submit the following required documents along with application: three signed letters of reference (personal or professional), a 200 to 300-word explanation of financial need or unique circumstances, copy of previous year's tax return (or W-2s if non-filer), and a 400 to 600-word essay detailing his/her interest in aesthetics and future goals

Procedures for the Related Professional Scholarship:

On average the scholarship awards range from \$500.00 to \$1,000.00. In order to be eligible, applicants must meet the following criteria:

- Must be eligible for enrollment at Pure Aesthetics (see catalog for details)
- Must complete the full scholarship application process
- Must submit the following required documents along with application: at least three signed letters of reference (personal and/or professional), proof of licensure and/or credentials (as certain medical professions require certifications rather than licensure), a 200 to 300-word explanation of financial need or unique circumstances, copy of previous year's tax return (or W-2s if non-filer), and a 400 to 600-word essay detailing his/her interest in aesthetics and how dual licensure or certification will support his/her future goals

Procedures for the Aesthetics Instructor Scholarship:

On average the scholarship awards range from \$2,525 for the part-time program to \$5,050 for the full-time program. In order to be eligible, applicants must meet the following criteria:

- Must be eligible for enrollment at Pure Aesthetics (see catalog for details)
- Must complete a tour of Pure Aesthetics (unless already familiar)
- Must complete the full scholarship application process
- Must submit the following required documents along with application: at least three signed letters of reference (personal and/or professional), proof of active Aesthetics license, proof of employment as an Aesthetician for a minimum of one year during the last ten (10) years, a 200 to 300-word explanation of financial need or unique circumstances, copy of previous year's tax return (or W-2s if non-filer), and a 400 to 600-word essay detailing his/her interest in becoming an aesthetics instructor and how this additional will support his/her future goals.

Procedures for the Angel Donor Workshop Scholarship Information:

The source of the funding is an Angel donor. The donor contributes a monthly stipend. The number of awards varies depending on the number of applicants. We award between a minimum of 1 and maximum of 40 students. On average the scholarship awards range from \$50.00 to \$200.00. In order to be eligible, applicants must meet the following criteria:

- Must be currently enrolled at Pure Aesthetics or a recent graduate (within 12 months)
- Must be in good standing with the school
- Must complete the full scholarship application process
- Must submit the following required documents along with application: a 200 to 300-word explanation of financial need or unique circumstances and how this additional certification will support his/her future goals

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